

PERSONNEL, AUDITS, AND ANIMAL WELFARE COMMITTEE REPORT relative to proposed agreement with SPAY4LA, Inc (SPAY4LA) for the operation of a Mobile Spay and Neuter Clinic and related veterinary services for a term of three years with two one-year extensions and a maximum compensation of \$1,250,000.

Recommendation for Council action:

AUTHORIZE the Department of Animal Services (DAS) to execute a Personal Services Agreement with SPAY4LA, Inc. for the operation of a Mobile Spay and Neuter Clinic and related veterinary services for a term of three years with two one-year extensions and a maximum compensation of \$1,250,000, subject to available funding and the contractor providing satisfactory services under the agreement.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no General Fund impact. Per the terms of the Agreement, total funding in the amount of \$1,250,000 will be required for the services provided through the duration of the contract. Funding is to be provided from the Animal Sterilization Fund, which is funded through licensing fees, annual budgetary allocations, and donations. Payment for services under the agreement are subject to the availability of funds in the Animal Sterilization Fund.

Financial Policies Statement: The CAO reports that the recommendation stated in the August 1, 2022 CAO report, attached at the Council File, is in compliance with the City's Financial Policies in that ongoing revenues will support ongoing expenditures.

Community Impact Statement: None submitted.

TIME LIMIT FILE – OCTOBER 28, 2022

(LAST DAY FOR COUNCIL ACTION – OCTOBER 28, 2022)

Summary:

On September 21, 2022, your Committee considered an August 19, 2022 communication from the Mayor relative to proposed agreement with SPAY4LA for the operation of a Mobile Spay and Neuter Clinic and related veterinary services for a term of three years with two one-year extensions and a maximum compensation of \$1,250,000. According to the CAO, on February 19, 2020, the DAS issued a Request for Qualifications (RFQ) to establish a pre-qualified list of on-call service providers, and five proposals were received. Of the five proposals, the organizations with the top three scores were offered contracts. Subsequently, SPAY4LA was the only organization to accept a contractual offer.

Under the terms of the proposed Agreement, the Contractor shall obtain, operate, and maintain Mobile Spay/Neuter Clinics from which the Contractor will provide free

sterilization and related veterinary services to city residents; will provide all staffing, equipment, and supplies; and will obtain all permits, licenses, and registrations required to operate the Mobile Spay/Neuter Clinics. The fees for each sterilization surgery will be \$125 for dogs and \$70 for cats, which will be invoiced to the Department within 45 days after completion of sterilization. Under the Agreement, the maximum compensation amount per 12-month period shall not exceed \$250,000. In addition, payment for services under this Agreement is subject to Contractor's compliance with terms and performance and is subject to the availability of funds in the Animal Sterilization Fund. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the contract as detailed above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,
Personnel, Audits, and Animal Welfare Committee



COUNCILMEMBER	VOTE
KORETZ:	YES
HARRIS-DAWSON:	YES
BONIN:	ABSENT

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9/2122

-NOT OFFICIAL UNTIL COUNCIL ACTS-